

Maintenance Person



Nelson & Associates, Inc. is hiring Maintenance Persons for affordable housing communities located in Vero Beach, Florida (Victory Park and Orangewood Park Apartments) and Belle Glade, Florida (Okeechobee Center and Osceola Center). Job Duties are as follows:

This is a position that requires varied mechanical maintenance work in the repair, replacement, or installation of parts, fixtures, appliances, and structures. Primary responsibility is for the use of proper methods, tools, and materials to be used; be able to perform work without close supervision. Duties include but not necessarily limited to:

- Replacing windows, window glass and door screens.

- Preparing interior and exterior surfaces for painting and applying appropriate finishes to such surfaces.

- Patch plastering.

- Repairing gutters and downspouts.

- Repairing water faucets, closet tanks, and bowls

- Repairing electric switches and outlets

- HVAC repairs

- Operating power mower, tractors, and small trucks.

- Installing and repairing plumbing fixtures.

- Ability to perform on-call, emergency, and after hours work as needed.

- Assist with maintaining grounds.

- Other duties as assigned.

“This institution is an equal opportunity provider, and employer.”

QUALIFICATIONS:

Knowledge of the standard practices, tools, materials, and safety involved in the trades related to general building and grounds maintenance. Skill in the care of tools and equipment employed in building and maintenance repair work. Must have at least three years of experience. HVAC skills a plus. Ability to work effectively with fellow employees and others. Sufficient physical strength to perform tasks consistently and satisfactorily. Must be able to drive, have a CURRENT Operator's License and insurable driving record, be bondable, and have high school diploma or GED.

**Only qualified applicants need apply. Send resumes to:
ramona.hyson@nelsonasc.com**